



Celebrating 44 Years

Claridge House Cooperative News

950 25th Street, NW
Washington, DC 20037

Spring 2023 Edition

Welcome to the Spring 2023 edition of the Claridge House Cooperative e-newsletter! We have entered our busy moving season with residents moving out and new residents moving in. This edition focuses on matters related to moves with a few other tidbits. First and foremost, we acknowledge our 2023 graduating class.

Congratulations Graduates!!!



Congratulations to 2023 graduates! We are so proud of your accomplishments! We wish you much success today and in your future endeavors and careers!

Moving?



During this busy moving season (May through the end of August), many of you will be either moving to another unit in the building, moving out or into the building. Please keep the following in mind for moves.

- **All moves must be scheduled in advance.** Moves are permitted Monday through Saturday between the hours of 9 AM and 5 PM and Sunday (only in the month of August). Emergency moves may be scheduled at other times with management for an \$150 emergency move fee. Fee covers additional staff expenses. Only emergency moves, scheduled and paid in advance through the Management Office, are permitted outside of regular moving hours.

- Service elevators are reserved through our resident portal, BuildingLink (www.claridgehouserResidents.com) up to two hours (May through August) and three hours (September-April). Reserve elevators as early in advance as

possible to ensure a convenient time slot. Include the reason under Reservation Details (i.e., moving in, moving out, furniture delivery, etc.). If moving from the North to the South Building or vice versa, reserve both elevators for the same time slots.

- Items are moved in and out of the basement from the back of the building. Residents in the North Building utilize the loading dock/emergency door. Residents in the South Building utilize the garage.
- Only luggage or boxes that do not require multiple trips are to be moved into or out of the main lobby entrance. Residents or non-residents who retrieve furniture from residents should bring items in or take them out through the back of the building.
- Notify the front desk concierge when your elevator reservation arrives, and you are ready to move. The concierge will notify a porter to show you where to park your vehicle and how to program service elevators so they're not called to other floors. Being a controlled access building, a porter will remain in the basement to monitor moves so nonresidents do not enter the building.
- DC Fire Regulations require that corridors be kept clear at all times. Items cannot be piled up in corridors, stairwells or other common areas.
- Unit keys and fobs may be left with the concierge. Leave your forwarding address with the concierge if you paid the fob deposit and a refund check will be mailed to your new address.
- A move out fee is not charged. This was part of the move in fee paid when you moved into the Claridge House.

- Read the Rules and Regulations at www.claridgehousecooperative.com/governance and our Welcome Package at www.claridgehousecooperative.com/resources for more. Should you have other questions, contact the Front Desk or the Management Office.

Forwarding Mail



Whether you are moving out or moving to another unit in the building, please submit a change of address with the U.S. Postal Service. The Postal Service will forward your mail to your new address or unit.

Bulk Trash Removal

Before moving out, there are a few ways residents can dispose of bulk trash:

Requests to discard bulk items (appliances, televisions, lamps, beds or other furniture) may be submitted for our bulk trash pickup. There is a cost to residents for the disposal of bulk items. If you have items to go out on the bulk

trash pickup, please notify the concierge at the front desk. The concierge will notify our head porter who will provide an estimate and have staff pick up items from your unit.

Residents may post items in BuildingLink in case other residents may be interested.

GW and the Foggy Bottom Association scheduled another free dumpster day from 9 AM to 3 PM on Saturday, June 24th. Residents may take bulk furniture to be trashed to the corner of 25th and I Streets during this time.

Residents may dispose of bulk trash free of charge by taking it to the Fort Totten Transfer Station, 4900 John F. McCormack Drive, NE. Visit the DC Department of Public Works website at <https://dpw.dc.gov> more information.

Bulk trash should not be left in common areas or outside the building.

Move Out Inspection

Want to schedule a move out inspection after tenants move out? Submit a maintenance request in BuildingLink and our maintenance staff will conduct an inspection.

Submit Resident Registration Forms with Subleases

Submit completed Resident Registration Forms and Amenities Waiver Forms with subleases for new tenants. Tenants and their emergency contact information is added to tenants' profiles in BuildingLink. Tenants are sent an email with the link, a username and temporary password to access BuildingLink. When tenants in one unit move to another unit, their profile in BuildingLink is transferred to the new unit.

Recent Staff Changes and Anniversaries

There have been additional changes to Claridge House staff recently:



Briyana Smith is our full-time concierge/administrative assistant. She works from 7 AM-3 PM Monday through Friday at the Front Desk. Briyana comes to us from Northern Virginia Temporaries. Subleases or renewals to be processed, along with requests to post units and garage spaces for lease or sell on our public website, may be emailed to Briyana at frontdesk@claridgehousecooperative.com.



Jarrell Cooper is another full-time maintenance tech. He previously worked as a maintenance supervisor as well as a maintenance technician with other companies. Jarrell works Monday through Friday. He is on call after hours during the month.



Anthony Mason is our part-time porter. He previously worked as a custodian, security guard and cook. Anthony works on Monday, Wednesday, Thursday and Saturday. He works other days as needed.

In addition, our maintenance tech Ricardo Laquindanum retired in May. He returned to the Philippines, his home country, and was elected Mayor of his hometown. On a separate note, the new security officer Tatiana Hammond will no longer be working at the front desk on the 3-11 PM shift. Other security officers will be assigned in the near future to work both this shift and the overnight 11 PM-7 AM shift.



Most of our loyal staff have worked here for several years. We acknowledge and appreciate Vicki Moore who is the only staff member with an anniversary in the third quarter of this year. Vicki started six years ago on 7/12/2017. HAPPY ANNIVERSARY!

Amenities Available for Private Parties

The Community Room, Courtyard Terrace and Swimming Pool are available to residents for private parties. Submit the Community Room / Courtyard / Pool Reservation Form to the Management Office along with payment. Form can be found under Building Documents in the Building Library section of BuildingLink. Once approved, management will add reservation to BuildingLink where it can be viewed by other residents. A sign will be posted on the door of the amenity 48 hours prior to the event to notify residents, as well.

Annual Meeting

Our Annual Meeting Election will be held on Wednesday, June 14th via Zoom.

Three current members of our Board of Directors are running for reelection. Shareholders should have received a copy of the Annual Meeting Package by mail and email. Submit your proxy/ballot so your vote can be counted. If you have received your meeting package, please notify the Management Office.

Conserving Water



Conserving water is a great way to save energy and money. Here are some DC Water tips to conserve water:

- Immediately report leaks in plumbing (pipes, toilets, faucet and other fixtures) to maintenance.
- The toilet is not a trash can. Don't flush things that can be thrown in a wastebasket.
- Plug the sink drain and use only as much water as you need to wash or shave.
- Don't let water run when you brush your teeth.
- Limit showers to five minutes or less.
- Plug the drain before you run water for baths and adjust the temperature as the tub fills.
- Scrape dishes, but don't pre-rinse. Soak pots and pans before washing.
- When washing dishes by hand, don't let the water run. Fill one basin with wash water and the other with rinse water.
- Only run the dishwasher when full.
- Washing clothes in cold water saves water and energy. It helps your clothes keep their color, too.

We will also be installing a Smart Valve near water meters in the North and South Buildings that will also be a water saver. The valve is intended to create a steady flow through meters so we are charged for water and not for pockets of air that pass through meters.

Fun Facts Trivia

What happened on the 50th anniversary of the adoption of the Declaration of Independence?

Seeking a Unit or Parking Space for Rent

If you or someone you know are seeking a unit or parking space, visit our public website at www.claridgehousecooperative.com/availability. Listings for units and parking spaces for rent and sale can be viewed on this page. Only Claridge House shareholders may buy parking spaces and only current residents may rent parking spaces.

Upcoming Events

June 14 – Annual Meeting Election at 7 PM
June 19 – Juneteenth Holiday

June 20 – Board of Directors Meeting at 7 PM
June 21 – Advisory Neighborhood Commission 2A Meeting at 7 PM
(anc2a.org)
June 27 – Foggy Bottom Association Meeting @ 7 PM
(foggybottomassociation.org)
July 4 – Independence Day (Management Office closed)
July 18 – Board of Directors Meeting at 7 PM
July 19 – Advisory Neighborhood Commission 2A Meeting at 7 PM
September 5 – Labor Day (Management Office Closed)
September 17 – Swimming Pool Closed
September 19 – Board of Directors Meeting at 7 PM
September 20 – Advisory Neighborhood Commission 2A Meeting at 7 PM
September 26 – Foggy Bottom Association Meeting at 7 PM

Fun Facts Trivia Answer:

The Declaration of Independence was adopted on July 4, 1776. 50 years later congress declared the day as a national holiday. Happy Independence Day, America!

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